

**Minutes of the Regular Meeting of the Bashaw Golf and Country Club
On Monday, July 11, 2022 @ 7:00 p.m.
Held via Zoom Conference**

PRESENT President Jason Sopka

DIRECTORS Devin Ulmer, Darrell Zietarsky, Randy Lunn, Bart Sand, Kelly Gill,
Karen Savage, Laurel Sim and Dennis Bedford

General Manager, Kevin Finlay

ABSENT Admin Assistant, Darlene Sinclair

CALL TO ORDER President Sopka called the meeting to order at 7:02 p.m.

AGENDA APPROVAL
Res 57-2022 **MOVED** by Darrell Zietarsky and Seconded by Kelly Gill that the agenda be approved as presented

CARRIED

PREVIOUS MINUTES
Res 58-2022 **MOVED** by Devin Ulmer and Seconded by Karen Savage that the minutes of the regular meeting held June 13, 2022 be accepted as presented.

CARRIED

GREENSKEEPERS REPORT Presented by General Manager

- Operations have been challenging with lots of rain
- Trialing a new product on the greens called Displace (Calcium Product)
- Purchased a new trash pump for the fairways
- Recent storms have caused daily pick up of trees and branches on the course
- Greens and tees have been fertilized
- New sod has been laid on #3Tee box. Should be ready for use in August

MANAGERS REPORT

- June was very busy with tournaments
- Golf for Cure raised \$12,000.00
- Men's open only had 27 participants
- Senior's interclub was well attended
- Repairs were done to both AC units. Replacement of furnaces will likely be required within two years and still waiting for quotes
- Both sets of stairs accessing the clubhouse will cost \$1,600.00 to \$1,800.00 to be replaced. Stairs will be built off site and installed
- Still losing clubhouse roof shingles. Ongoing issue
- Lot #65 has been approved for expansion. Lot user will remain in lot for many years
- Receiving many complaints about dogs being off leash and defecating on course property and not being picked up.
- Due to weather conditions in June, there was several daily camping cancellations
- General manager requested August 5 & 6, 2022 as days off to attend a family function in Ottawa. Request was approved and Shannon will manage the clubhouse during the General Manager's absence as well as Board members if extra help is required.

TREASURER'S REPORT

- Financial report presented by Jason Sopka for the Period of June 1 – June 30, 2022
- Tyler Congdon – Outstanding balance from 2021. Golfing privileges are denied until account is paid in full. General Manager to monitor situation.

Res 59-2022

MOVED by Laurel Sim and Seconded by Randy Lunn that the Greenskeeper, General Manager and Treasurer's report be accepted as presented.

CARRIED

**UNFINISHED
BUSINESS****(a) Greenskeeper RV Site**

Discussion about RV site for Greenskeeper. Richard is aware his trailer needs to be facing north/south and turned. Board will ensure this is completed by the end of the year as the greenskeeper is very busy with grounds maintenance.

(b) Bridge repairs

Still waiting on quotes. One quote for a wooden bridge is \$2,200.00. Culverts are there for the bridge on #7 and just need time to get installed. There will be no changes to the Insurance liability once the bridges have been repaired. Bart will look after the bridge quotes.

(c) In Camera – Legal Land Issue

In Camera Session
Res 60-2022

MOVED by Dennis Bedford and Seconded by Laurel Sim the that the Board go in cameras at 7:24 p.m. to discuss legal land issues.

CARRIED

Res 61-2022

MOVED by Devin Ulmer and Seconded by Darrell Zietarsky that the Board revert back to a regular meeting at 7:41 p.m.

CARRIED

**COMMITTEE
REPORTS**

Clubhouse – Dennis Bedford

- Budget of \$5,000.00 for clubhouse beautification. \$800.00 was expensed on patio furniture
- Devin Ulmer looking into materials and cost for drink labels this coming week. Discussion took place whether or not beverage stickers were needed for drinks on the course/clubhouse and was put to a vote.

Beverage stickers
Res 62-2022

MOVED by Darrell Zietarsky and Seconded by Bart Sand that proceeding with beverage stickers on alcoholic drinks purchased at the clubhouse be withdrawn. Motion passed 4-3

CARRIED

Grounds

- Horses from a neighboring property were loose on the course last week. Took the greenskeeper ½ a day to repairs the damages.
- Potholes in the campground roads were filled and packed down
- Carl Bergstrom has a box blade and has offered to grade the campground roads
- Deep Tine Aerating - \$1,600.00 to aerate the greens and was a recommendation to be done every 3 – 5 years to allow for water and nutrients to penetrate the soil better and keep the greens healthy. Will be revisited in August of this year when the Aerator is in the area again

Campground

- Firepits have been removed from B,C, and D sites. Prepping them for install to A sites next year.
- “A” loop to be renovated for next year. We have the potential to increase A to 12 sites. Power box would need to be moved and gravel pads provided for each new site. Laurel Sim will investigate the cost to move the power box. Darrell Zietarsky will look into costs to upgrade loop A and required permits.

Finance

- Numbers are down for green fees and liquor sales.
- Still have good revenue for memberships, camping and kitchen sales.
- Kitchen operations need to be evaluated closely at the end of the year.
- Numbers look good with current budget.

Committee Reports
Res 63-2022

MOVED by Devin Ulmer and Seconded by Dennis Bedford that the committee reports be accepted as presented.

CARRIED

CORRESPONDENCE

(a) Firepits in Day Use “A” Sites

A complaint was received from “A” site about firepits not being cleaned.

Firepits are to be cleaned every time a camper checks out.

(b) Dogs on leashed and picking up after pets.

Emails have been sent out about pets and cleaning up after them.

A reminder that all complaints must be in writing, signed and handed to Kevin.

Res 64-2022

MOVED by Laurel Sim and Seconded by Randy Lunn that the correspondence be accepted.

CARRIED

NEW BUSINESS

(a) Website Upgrade

Some feedback was provided regarding the website

Laurel got feed back from two potential web designs. \$1,500.00 to update and \$30.00 per month to maintain. Second quote was \$5,500.00 and \$65.00 per month to maintain.

Website Upgrade
Res 65-2022

MOVED by Devin Ulmer and Seconded by Randy Lunn that Laurel be given authorization to execute a website upgrade.

CARRIED

(b) Redesign of Day Use “A” Site

Discussed in the Committee report

(c) Cart Path Trimming

Cart paths are overgrown and need to thin them out. Greenskeeper is aware and will take care of this but it will be added as a work bee at the end of the season if it is not completed.

**DATE OF
NEXT MEETING**

Monday, August 8, 2022 @ 7:00 p.m. AGM via Zoom

ADJOURNMENT

Res 66-2022

MOVED by Devin Ulmer that the meeting be adjourned

CARRIED

Meeting adjourned at 8:22 p.m.

President