

**Minutes of the Regular meeting of the Bashaw Golf and Country Club
on Sunday, October 18, 2020 @ 10:00 a.m.
held via Zoom Conference**

PRESENT President Dennis Jones

DIRECTORS Pat Procyszen, Randy Bergstrom, Randy Trautman, Ken Tarbett, Larry Luckwell, Dustin Krzywy, Devin Ulmer (10:03 a.m.) and Bart Sand (10:07 a.m.)

Administrative Assistant, Darlene Sinclair
General Manager, Kevin Finlay

CALL TO ORDER President Jones called the meeting to order at 10:01 a.m.

AGENDA APPROVAL
Res 071-2020

MOVED by Larry Luckwell and Seconded by Ken Tarbett that the agenda be approved as amended to change location of meeting from the Bashaw Golf Club to via zoom conference.

CARRIED

PREVIOUS MINUTES
Res 072-2020

MOVED by Randy Trautman and Seconded by Randy Bergstrom that the minutes of the regular meeting held September 14, 2020 be accepted as presented.

CARRIED

GREENSKEEPER REPORT Report given by Kevin Finlay

Richard still working on bringing the PH level down on the greens
Ongoing cart path repairs
Trimming has been done around the irrigation heads
There was a second irrigation line break detected on #8 hole
Fungicide application has been done for the winter
The rough areas have been fertilized
Irrigation lines were blown out on October 13, 2020 and Richard would like to thank the members that assisted with blowing the lines out.
Richard has been busy spiking the fairways and all fairways will be spiked before winter

**MANAGER'S
REPORT**

September proved to be the best month for weather. Willow Grove held their tournament in September as was the final mixed social and club banquet
Inventory in the Pro Shop has been marked down to 40% and sales have reduced a lot of the prior inventory

**TREASURER
REPORT**

Report was provided with the income and expenses generated from September 1 to September 30, 2020

CEBA GIC
Res 073-2020

MOVED by Devin Ulmer and Seconded by Dustin Krzywy that the Administrative Assistant be authorized to set up a redeemable GIC in the amount of \$30,000.00 to ensure funds are available to repay the CEBA loan that is due prior to December 31, 2022 as per recommendation of Rowland Parker & Associates LLP

CARRIED

Res 074-2020

MOVED by Devin Ulmer and Seconded by Larry Luckwell that the Greenskeeper, General Manager and Treasurer's report be accepted as presented.

CARRIED

**UNFINISHED
BUSINESS**

(a) Covid – 19 Updates

No major changes from last update

(b) Club Policies Update

There has been no reply from the Organization that offered to assist with updating the Policies and Bylaws, so Dennis Jones will follow up with them.

(c) Property Survey results – Nothing has been received on paper yet. Some pins that were located are not typical to what qualified surveyors would use so further surveying is still to be done to determine exact boundaries of the three private lots

(d) #5 Cart path alteration - #5 cart path will be altered to ensure it is not encroaching on private property

(e) & (f) Completing services to Site A and B & C

The Board wants to move forward with services to Sites A, B & C and is the intention of the Board to acquire proper permits and permissions from the Camrose County and the Town of Bashaw before proceeding.

(g) & (h) Budget Preparation and Facility repairs

The clubhouse deck and railings are needing repairs. Randy Bergstrom and Randy Trautman will assess the condition of the deck and railings. Two local contractors will be contacted to quote on the repairs if they are beyond minor fixes.

Kevin will get a quote on roof repairs to the clubhouse

These items will be included in the 2021 budget

(i) Upgrade Security

The two gates at the entrance to the golf course will be moved and one placed to block access to the work and maintenance area and the other gate will be placed at the upper entrance to the camping area. Posts will be pounded and secured by chains to block access to the nursery, #8 tee box and #3 green

General Manager will get quotes for an enhanced security system and motion sensor lights.

(j) Clubhouse Credit fees

Tabled until budget deliberations

(k) Completion of Cart paths

Randy Bergstrom looking into the possibility of acquiring a hydraulic dump trailer to speed up maintenance tasks on the course

COMMITTEE REPORTS

Clubhouse – Report attached

Devin to investigate costs for liquor stickers

Grounds –Still some tree trimming that could be done this fall if weather permits

Would still like to get a survey done to locate the irrigation lines on the course to make it easier to pinpoint leaks

Grounds are in good shape

There is still some bridge maintenance to complete and work to be done on cart paths

Need to build a safer system to pull pumps

Pressure valve may need replacing

Campground – No report

Finance – Finances are looking good and money should be spent on projects that need attention.

Res 075-2020 **MOVED** by Devin Ulmer and Seconded by Larry Luckwell that the Committee reports be approved as presented.

CARRIED

CORRESPONDENCE

(a) Letter from Lynn Miller requesting job descriptions
The Board denied the request for the distribution of job descriptions to non board members, as it is the Board’s obligation to oversee the General Manager and the General Manager’s obligation to oversee the rest of the staff/contractors and the overall management of the club, course and campsite

NEW BUSINESS

a) In Camera Session

In Camera Session
RES 076-2020

MOVED by Ken Tarbett and Seconded by Randy Bergstrom that the board go in camera to discuss land issues at 11:37 a.m.

CARRIED

Regular Meeting
Res 077-2020

MOVED by Larry Luckwell and Seconded by Randy Bergstrom that the Board revert back to a regular meeting at 11:56 a.m.

CARRIED

b) Insurance Renewal
General Manager completing the renewal application
Dennis Jones looking into the Risk Assessment and under the advisement of the insurance company suggested that the club add Cyber-attack coverage to the insurance policy.

Nominating committee (Three outgoing Board Members) are to begin the process of soliciting new members to allow their name to stand at the AGM to fill the three year term Director positions that will be vacant in 2021.

DATE OF NEXT MEETING

Sunday, November 29, 2020 @ 12 Noon to be held in person at the Clubhouse or via zoom conference.

ADJOURNMENT
Res 078-2020

MOVED by Randy Bergstrom that the meeting be adjourned

CARRIED

Meeting adjourned at 12:08 p.m.

President