

**Minutes of the Regular meeting of the Bashaw Golf and Country Club
held Monday, October 7, 2019 commencing at 7:00 p.m. at the Bashaw Golf Club**

PRESENT President Lorna Sinclair

DIRECTORS Ray Miller, Pat Procysen, Renee Griffiths, Sylvio Campenelli and Ken
Tarbett

General Manager, Kevin Finlay
Administrative Assistant, Darlene Sinclair
Greenskeeper Shaun Lawrence

ABSENT Randy Trautman, Randy Bergstrom and Rob Sand

**CALL TO
ORDER** President Sinclair called the meeting to order at 6:55 p.m.

**AGENDA
APPROVAL**
Res 068-2019

MOVED by Pat Procysen and Seconded by Sylvio Campenelli that the
agenda be approved as amended to add item (e) Ad Hoc Committee under
Committee reports

CARRIED

**PREVIOUS
MINUTES**
Res 069-2019

MOVED by Renee Griffiths and Seconded by Sylvio Campenelli that the
minutes of the Regular meeting held September 9, 2019 be accepted as
presented.

CARRIED

**GREENSKEEPER
REPORT**

- Greens have all been sprayed
- Last granular application was applied today and hoping for some
moisture
- Aerated and applied fungicide
- Hoping to aerate tee boxes this week
- Planning to blow out the irrigation lines to the campground mid
October
- Will apply one more application of fertilizer to the fairways
- Planning shutdown on October 14, 2019

MANAGER'S REPORT

- September was quite seasonal with the exception of the last weekend where the course was closed due to inclement weather
- Have acquired two quotes for polyjacking the sidewalks located at the rear entrance of the clubhouse.
- One quote is from Larcom Concrete Lifting out of Red Deer and quoted \$1,500.00 the second quote from Polylevel Alberta Ltd. out of Edmonton and quoted \$3,961.00

TREASURER REPORT

Report was provided with the income and expenses generated from September 1 – September 30, 2019

Res 070-2019

MOVED by Renee Griffiths and Seconded by Pat Procysen that the Treasurer's Report be accepted as presented as well as the Greenskeeper report and General Manager's report.

CARRIED

**UNFINISHED
BUSINESS**
Lifetime Membership
Res 071-2019

(a) Lifetime Membership

MOVED by Renee Griffiths and Seconded by Pat Procysen Allan Hoy be nominated to receive a lifetime membership to the Bashaw Golf and Country club in recognition of his ongoing efforts to enhance the club.

CARRIED

Allan will be presented his lifetime membership at the Annual General Meeting in 2020

(b) Quote for Sidewalk repairs

Discussion by the Board to do further research and seek additional quotes for polyjacking the sidewalks and table the decision until the spring of 2020.

REPORTS

Clubhouse

- nil

Grounds & Campground

- the site requesting the additional shed needs to be remeasured before approval as the motorhome does not sit on the site similar to other lots and is instrumental where the shed should be placed.
- Setting up temporary greens will be determined by the greenskeeper if the weather stays warm once the greens are prepared for winter.
- Site 8 has requested removal of dead trees and was approved by the Board. Kevin will advise

- Renee Griffiths also submitted a request for dead tree removal and was authorized to proceed

Finance – Nil

Ad Hoc Committee

- Pat Procyshen presented hiring and job description documents for information to the Board

Res 072-2019

MOVED by Sylvio Campenelli and Seconded by Ray Miller that the Committee reports be accepted as presented.

CARRIED

CORRESPONDENCE

(a) Letter regarding charges against credit card for camping cancellation

A letter was submitted to the President with concerns about their credit card being charged a fee for a camping cancellation.

The Board discussed the letter and felt the charges were warranted as procedure was followed as per club policy. Lorna will respond to the letter.

NEW BUSINESS

In Camera

Res 073-2019

MOVED by Pat Procyshen and Seconded by Renee Griffiths that the Board go in camera at 7:40 pm to discuss personnel issues.

CARRIED

Shaun Lawrence and Kevin Finlay left the meeting at 7:40 pm.

Revert to Regular Meeting

Res 074-2019

MOVED by Renee Grffiths and Seconded by Ken Tarbett to revert back to a regular meeting at 9:03 pm

CARRIED

Restructure Positions

Res 075-2019

MOVED by Pat Procyshen and Seconded by Ken Tarbett that the Board restructure the groundskeeper and general manager positions and open the positions to receive applications.

CARRIED

DATE OF

NEXT MEETING Sunday, November 17, 2019 @ 2:00 pm

ADJOURNMENT

Res 076-2019

MOVED by Sylvio Campenelli that the meeting be adjourned

CARRIED

Meeting adjourned at 9:05 p.m.

President